

MARCIE ARENS

1298 East Third Street, Benicia 94510, (707) 712-2107 Email: starlit121@hotmail.com

HAZARDOUS WASTE TRANSPORTATION TRADE SHOWS MOVER, SET-UP & BREAKDOWN

Professional Attitude : Outstanding Communication : Customer Service Excellence

Qualifications Profile

Commercial Drivers' License: Hazardous Waste Handling Certification: Driver Class A Fork Lift License :
Property Management : Organization Skills : Clerical Skills.

Member of the Teamsters Union for approximately 16 years. Professional attitude : Takes pride in performing jobs well and safely : Provides outstanding customer service : Capable of loading unusual shaped merchandise, unpallitized : Received and set up displays : Verified invoices and orders : Escorted passengers via van to a variety of destinations.

Property Management : Office support for Property Management agencies : Established petty fund and accounting : Accountable for all leasing, rentals, monitoring and collection of delinquent accounts : Maintained files, records, and reports : Responsible for property maintenance including landscaping, repairs and renovations.

Organization: Assisted clients reduce clutter in their home offices and houses so that both became more efficient and less stressful environments.

Work History

GES Services: Fork Lift/Casual Laborer/Driver Class A, South San Francisco, California

Champion Expedite: Forklift/Casual Laborer, Brisbane, California

Freeman Decorating: Forklift/Casual Laborer, San Francisco, California

Public Storage: Property Storage, South San Francisco, California

Education

Armjo High School, High School Diploma. Fairfield, California

Falcon Truck School, Complete Trucking Course Class 'A' Certification

IBT Hazardous Materials Transportation Awareness Training

Some College — Certified Teachers Assistant — Unable to obtain funds to compete the course.

References available on request